

Shanél Valley Academy

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As a Board Member of Shanél Valley Academy, I understand that, along with other board members:

1. I am morally responsible for the health and well-being of Shanél Valley Academy. As a member of the board, I have pledged myself to carry out the school's mission.
2. I am morally responsible for ensuring the instructional program of the school is effective and is focused on rigorous goals for student performance.
3. I am fiscally responsible for Shanél Valley Academy. It is my duty to know and understand the school's budgets and to take an active part in planning and executing the budget.
4. I am responsible for the effective governance of the school and will always act with the school's best interest in mind. I understand that the Board's responsibility is governance to ensure the long-term success of Shanél Valley Academy, not day-to-day management which is the responsibility of the leadership team. I understand that as a Board member I must represent the interests of **all** (which include students, staff, parents, charter school board, volunteers, and other community members) in my decision-making. I am committed to a cooperative decision-making approach, to providing honest input, and listening to and respecting different opinions. I will also respect and support decisions of the Board, once made, through my actions and communications.
5. I understand that every other board member is trusting each other to carry out the above agreement to the best of our ability, each in our own way, with knowledge, approval, and support of all.
6. I understand that Shanél Valley Academy is a public entity and that I am prohibited from using my Board role to benefit myself or my business interests. I understand the school's conflict of interest policy.
7. I am responsible for being a role model for the kinds of behavior and traits that we want Shanél Valley Academy students and staff to exhibit: ethical, resilient, compassionate and wise. I know that the Board sets the tone for interactions across all areas of the school, and I commit to foster openness and trust among the Board and all stakeholders and to manage all relationships with professionalism, respect and collaboration.
8. I understand that serving on this board will involve a significant time commitment. I will attend and be fully prepared for twelve (12) regular board meetings every year, scheduled committee meetings, applicable training sessions, and important school events. I will read and respond to internal correspondence in a timely manner (typically within 72 hours) and will be available by phone or email as needed. When asked to prepare Board pre-reading materials, I will provide complete and accurate information to enable the Board to make effective decisions.
9. I commit to:
 - a. Complete yearly [*Brown Act training](#)
 - b. Complete an [*Ethics Training Course](#)
 - c. Complete [*IRS Form 990](#) within the first 30 days of assuming Board Position
 - d. Complete [*IRS Form 990](#) annually
 - e. Provide a brief bio for the school's website
 - f. Participate in committee meetings, as needed (ie. Human resources committee, curriculum committee)

- g. Hire, support, and evaluate the school's leadership team.
- h. Be accountable to the school community, which includes students, staff, families and collaborative partners.

Board Member Signature

Date

Printed Name